

Part 1: Introduction

Organizer Item Properties

If no figures are selected then the inspector bar shows controls related to the currently selected Organizer item. For example, here's what the inspector bar shows if the current item is an idea space:



Style: Change the style of this idea space using the style gallery



Background: Set a colored or textured background, specify a square or notepaper grid



Meta: Set idea space meta data such as tags and colored labels for use with the Organizer Filter



Notes: Edit extra notes associated with this idea space; notes are rich text and can include images



Transitions: Specify a transition to use for this idea space when in presentation mode



Info: Show and set information regarding this idea space



Dimensions: Set the width and height of the idea space



Project: Set project properties such as a custom icon, working hours, encryption, or Calendar syncing



Context Menu

Right-click on items in the Organizer to quickly set common attributes and perform frequent actions such as setting a label color, applying a style, or sharing an idea space via email. You can also right-click on the background of the idea space for additional actions.